

HEAD OFFICE

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Molemole Municipality

MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
 MOREBENG 0810
 Telephone : (015) 397 4333 / (015) 397 4327
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www.molemole.gov.za

+ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ralephenya TD

Ref: Corp: 8/1/14

09 November 2020

REQUEST FOR QUOTATION

REQUEST FOR QUOTATION FROM SUITABLE SERVICE PROVIDERS REGISTERED ON THE CENTRAL SUPPLIER DATABASE FOR REPAIRS AND RENOVATION OF MOLEMOLE MOGWADI CIVIC BUILDING OFFICE AND TRAFFIC STATION

MOGWADI CIVIC BUILDING AND TRAFFIC STATION					
ITEM NO	DESCRIPTION	UNIT OF MEASUREMENT	QTY	UNIT PRICE	TOTAL PRICE
1.	Take out and remove existing floor carpet and make preparation for tile	M2	346		
2.	Glue on peeling wallpaper back onto the wall	M2	30		
3.	600mm x 600mm ceramic floor tiling to offices	M2	346		
4.	Replacing of suspended ceiling board panels (600mm x800mm)	No	35		
5.	Supply and installation of Trelidor burglar proof gate for internal door (813mm x 2032mm door)	No	01		
6.	Replacing of broken roof tiles	M2	200		
7.	Changing of aluminum door lock	No	02		
8.	Changing of trellidor locks	No	03		
9.	Changing of door slider lock	No	01		
10.	Supply and Installation of vertical window Blinds: 2400MM X 2350MM high (supply to re measure on site)	No	4		
11.	Take out and remove existing kitchen unit 930mm x 900mm high including sink at Mogwadi traffic station	No	1		
12.	Supply and installation of new kitchen unit complete 1800mm x 900mm high at Mogwadi traffic station	No	1		

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13.	Supply and installation of new double bowel sink at Traffic station	No	1		
14.	Closing up of passage way with steel palisade fence including painting between Dendron high school and Mogwadi traffic station	M	4		
				Subtotal	
				Vat at 15% [If Vat registered]	
				Grand Total	

1. The following documentation should accompany the quotations to qualify the bidder for evaluation:

- a) The recent up-to-date central supplier data (CSD) registration report detailing all compliance requirements; [Last verified between the advert date and the closing date]
 - b) The Master Registration Number or tax compliance status pin [or a valid copy of tax clearance certificate]
 - c) A certified COPY of a valid letter of good standing from compensation commissioner
 - d) A valid certified copy of CIDB grading of 1 GB.
 - e) Certified **COPY** BBEE certificate (to claim preference points. Failure to submit does not disqualify the bidder but will lead to forfeiture of the preference points)
 - f) Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
 - g) Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.***

2. The following conditions will apply:

- a) Quotations must be on an official letterhead of the company;
- b) Prices (s) must be firm and must be inclusive of VAT (if applicable);
- c) The appointed bidder will be bound by the submitted methodology as required under Functionality below;
- d) Failure to deliver within the 30 days may result in the municipality cancelling the order;
- h) Quotations will be evaluated according to 80/20 points system whereby 80 points will be for price and 20 points will be allocated in line with Preferential Procurement Policy framework, 2000 and BBEE regulations. Attach Valid Certified copy of BBEE certificates (ORIGINAL also accepted)
- e) Payment will be effected within 30 days from receipt of the invoice and all supporting documentation;

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- f) The appointed service provider must attach the latest bank confirmation letter together with the invoice.
- g) The municipality is not bound to accept the lowest or any Bid and reserves the right to not accept any quotation either wholly or a part thereof;

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBBEE).

Criteria	Weights	Applicable values
Proof of RELEVANT experience by the bidding company in repairs and maintenance of buildings. Attach appointment letters with contactable references on Client's company letterhead Attach a maximum of 03 projects only	60	Poor = 1 Average = 2 Good = 3 Very good = 4
MS Project implementation programme detailing -activities and time frames -key milestones of the project	25	Excellent = 5
Specify warranty period on each item renovated and/or supplied on the company's letterhead.	15	
Total functionality score	100	

Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified from further bid evaluations

- Kindly direct all Technical enquiries to **MS K KHOZA** at **015 501 2301** between 08H00 to 16H30 during the weekdays. All quotations should be submitted in the RFQ tender box situated at Mogwadi offices, no 303 Church Street by latest **16 November 2020**, at **11h00**, clearly marked "**RENOVATION OF CIVIC BUILDING**"
- No quotation will be accepted after the closing date and time


Mr. MOSENA ML
MUNICIPAL MANAGER
 Corp: 8/1/14

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